

Ceremony & Reception Timeline TEMPLATE



_____	Client / Vendor Access
_____	Guest Arrival
_____	Processional & Ceremony Begins
_____	Ceremony Concludes Bar Open Officiant/MC Introduce Cocktail Hour The Couple Signing With Officiant & Witness(es)
PLATE _____	Guests Seated for Food Service
_____	Couple Introduced / Wedding Party Introduced
_____	Couple Remarks (thank you to guests)
_____	Buffet Opens or Plated Meal Service Begins
_____	Cake Cutting
_____	Toasts
_____	First Dance, Parent Dances, Everyone Dances
_____	Bouquet Toss or Other Tradition
_____	Last Call - Final Drinks At The Bar
_____	Sendoff
_____	Bar Closed Event End
_____	All Items Removed/End of Client Access

